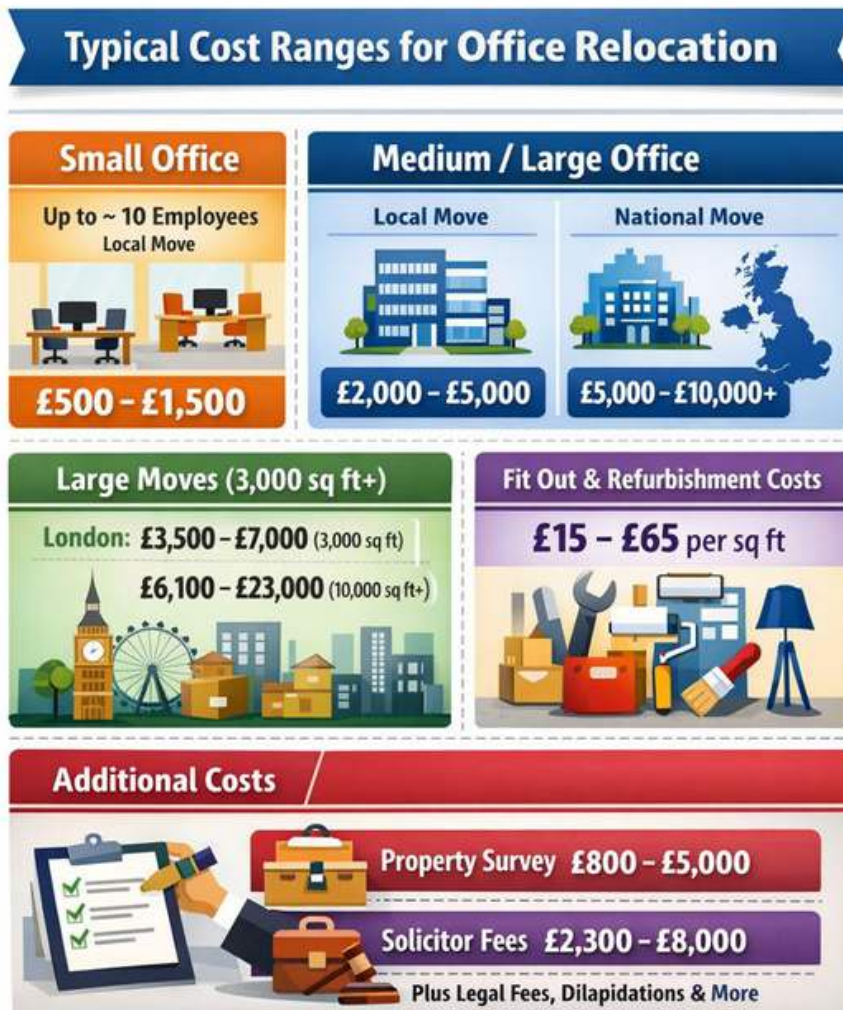


# Cost of Office Relocation in the UK

If you're planning a move for your business, understanding the cost of office relocation is essential. In this guide we'll explore typical cost ranges, key cost-drivers, how to budget for your move and how to make the most of your budget. We'll also show how Doree Bonner International can support your local and international office move with services across packing, removals and storage solutions.

## Typical Cost Ranges for Office Relocation

Here are ballpark estimates for office relocation costs in the UK. These figures cover the removal and logistics elements – many additional costs may apply.



These figures give you a starting point. Your actual cost will depend on many variables.

## What Affects Your Office Relocation Cost

Your move cost will vary based on multiple factors. Understanding them means you can budget better and avoid surprises.

Factor	Impact on cost	How to manage it
<b>Size and volume of space or number of staff</b>	More staff, furniture and IT equipment increase time, vehicles and labour required. Larger square footage can significantly raise costs.	Complete a detailed inventory before quoting. Remove or dispose of unused items ahead of the move.
<b>Distance of move</b>	Local moves cost less than county or national relocations due to travel time, fuel usage and vehicle mileage.	Choose a location that minimises travel where possible. Consider phased or partial moves if appropriate.
<b>Access and complexity</b>	Limited access such as upper floors without lifts, narrow staircases or parking restrictions increases labour time and may require specialist equipment.	Carry out a full site survey. Inform your removal company of access constraints as early as possible.
<b>Services required</b>	A basic move costs less than one including professional packing, storage, IT relocation or furniture disposal.	Clearly define required services. Combine essential services only to stay within budget.
<b>Fit out, refurbishment and dilapidations</b>	Lease obligations may require restoring the old premises while the new site may need refitting or reconfiguration. These costs can exceed removal costs.	Account for these expenses early. Review lease terms carefully and assess the condition of both properties.
<b>Downtime and business impact</b>	Longer downtime reduces productivity, creating indirect costs even if not shown on invoices.	Schedule the move during quieter periods. Use experienced movers who focus on minimising disruption.

## Breaking Down Your Budget

When you're estimating your total relocation cost, it helps to break it down into key categories:

**1**

### Removal and logistics

- Packing materials and labour (if required)
- Loading, transport, unloading
- Unpacking and setting up new site
- Specialist handling (IT equipment, valuable items)

**2**

### Storage (if needed)

- If you need clean, dry storage of office furniture or IT for a period prior to installation or because timing doesn't align.

**3**

### IT and telecom relocation

- Disconnecting, transporting, reinstalling servers, workstations, phones, internet infrastructure.

**4**

### Fit out / refurbishing new space

- Furniture, partitioning, wiring, decorating, signage.

**5**

### Dilapidations and exit costs

- Restoring your current office, legal fees, schedule of condition surveys.

**6**

### Business continuity & downtime cost

- Lost productivity, staff idle time, delayed operations.

**7**

### Contingency

- Hidden costs happen. One guide recommends adding 10-15% extra budget.

## Tips to Manage and Reduce Office Relocation Costs

You can take practical steps to bring cost down without compromising safety or service quality.

- **Declutter first:** Remove unneeded furniture, old IT equipment, archived files. Fewer items to move = lower cost.
- **Get detailed quotes:** Ask for full breakdown of what's included and what's extra. Compare at least three reputable providers.
- **Schedule wisely:** Choose a quieter time (e.g., outside peak moving seasons). Weekend or off-hours moving may cost more for labour but may save business disruption.
- **Bundle services:** Using one provider for removals + packing + storage may be cheaper than separate contractors.
- **Alert on access issues:** Let movers know about stairs, lifts, narrow corridors or parking permits ahead of time to avoid surprise costs.
- **Plan IT migration carefully:** Disruptions here can cost more via lost productivity than the physical removal.
- **Use clean, dry storage if needed:** For short-term storage of furniture/IT that won't be immediately needed, choosing secure clean & dry rather than full climate controlled can reduce cost.
- **Retire or replace, not move everything:** Sometimes replacing old, worn-out furniture or equipment at the new site may be more cost-effective than moving it. One guide notes: "Is it cheaper to move office furniture or buy new?"
- **Ensure insurance & contract clarity:** Hidden costs may arise if coverage is vague or cancellation/delay penalties apply.

## Why Choose Doree Bonner International for Your Office Move?

At Doree Bonner International we specialise in office relocation services in the UK and internationally. Here's how we help you control costs and manage the move smoothly:

- We handle professional packing solutions for offices: full or part packing, labelling and secure handling.
- We offer UK local and national removals tailored for businesses, reducing downtime through efficient logistics.
- We provide secure, clean and dry storage services when you need temporary holding of furniture or IT equipment or longer term space saving.
- We manage project planning and coordination: from initial survey, move management, timing, unpacking and set-up.
- We help you minimise business disruption and hidden costs.

When you engage a dedicated professional partner like us you're not just paying for transport, you're buying smooth execution, fewer surprises and better budget control.

## Final Thoughts

The cost of office relocation in the UK varies widely based on size, services, distance, complexity and additional costs like fit-out or dilapidations. A small move may cost a few thousand pounds; a large relocation with major fit-out can cost tens of thousands or more. Careful planning, accurate inventorying, choosing the right timing, and engaging a specialist removals provider all help you keep control of costs.

**Remember:** the removal cost is only part of your overall relocation budget. Don't forget IT logistics, downtime impact, fit-out, storage and exit obligations. Build out a full budget, include a contingency, and get detailed quotes.

If you're planning an office relocation and want help estimating your cost, coordinating your move and controlling your budget, speak to Doree Bonner International. We'll work with you to design a move plan that fits your business and your budget. Get your free online quote today [here](#) and contact us 24/7 [here](#).